

## Internship Taxation (F710394)

**Course size** *(nominal values; actual values may depend on programme)*

**Credits 12.0**

**Study time 360 h**

**Course offerings and teaching methods in academic year 2024-2025**

A (semester 2)

Dutch

Gent

independent work

lecture

work placement

**Lecturers in academic year 2024-2025**

Gailly, Frederik

EB58

lecturer-in-charge

De Decker, Tine

EB58

co-lecturer

De Wandele, Lynn

EB58

co-lecturer

Teerlinck, Evert

EB58

co-lecturer

**Offered in the following programmes in 2024-2025**

[Master of Science in Business Administration\(main subject Taxation\)](#)

**crdts**

12

**offering**

A

**Teaching languages**

Dutch

**Keywords**

Practical training, internship, traineeship

**Position of the course**

Under the supervision of an external supervisor of the traineeship provider and under conditions of increasing independence, the acquired knowledge from the course will be applied. Furthermore professional competences and attitudes, necessary for the independent accomplishment of the job, will be developed. This is realised by a practical training in 4/5 regime in an external business context during an imposed period.

**Contents**

The internship is situated in the domain of taxation.

The content and the level of the internship assignment(s) are jointly determined by the student and the internship mentor (from the enterprise or organisation), whereupon the faculty internship supervisor (UGent) should approve the content.

The internship includes enough (min. 50%) analytical management supporting tasks. The student shows (in the performance of the duties) of sufficient understanding, independence, initiative and analytical thinking.

At the end of the internship, an assignment is expected. The specific guidelines will be provided through the learning platform.

**Initial competences**

Meet the admission requirements for the Master.

**Final competences**

- 1 Integrating course content into the reality of the organization.
- 2 Critically and responsibly handling internal and external information.
- 3 Developing solutions and recommendations with well-founded arguments for issues within the organization.
- 4 Communicating effectively and clearly with attention to the professional context.
- 5 Completing internship assignments with a focus on quality.
- 6 Working independently in a professional context with a sense of responsibility and perseverance.

- 7 Adopting a structured and systematic approach to executing internship assignments.
- 8 Showing initiative within the organization with appropriate assertiveness.
- 9 Taking a constructive attitude towards feedback received during the internship process.
- 10 Functioning socially and constructively in line with the organizational culture.
- 11 Critically reflecting on internship assignments and one's own performance.

#### **Conditions for credit contract**

This course unit cannot be taken via a credit contract

#### **Conditions for exam contract**

This course unit cannot be taken via an exam contract

#### **Teaching methods**

Lecture, Independent work, Work placement

#### **Extra information on the teaching methods**

Experiential learning during 11 weeks in 4/5 regime.

#### **Study material**

Type: Internship

Name: Uforacourse Voorbereiding stage in de Master Handelswetenschappen

Indicative price: Free or paid by faculty

Optional: no

Additional information: For information and documents, reference is made to the course site on the learning platform 'Voorbereiding stage in de Master Handelswetenschappen, in the academic year prior to the academic year of the internship. In the academic year of the internship, all information and documents can be found on the course site Stage.

#### **References**

#### **Course content-related study coaching**

The student is assigned a mentor at the internship place, who sends the student content and provides feedback on his performance at regular intervals.

It is the task of the internship coordinator / supervisor to guide the students in the search for an internship, to inform them, to evaluate them and to function as a point of contact for the students during the internship. In addition, the internship coordinator / supervisor, possibly in consultation with an expert in the subject of the studyprogram, monitors the content of the internship.

#### **Assessment moments**

continuous assessment

#### **Examination methods in case of periodic assessment during the first examination period**

#### **Examination methods in case of periodic assessment during the second examination period**

#### **Examination methods in case of permanent assessment**

Professional practice, Assignment

#### **Possibilities of retake in case of permanent assessment**

examination during the second examination period is possible in modified form

#### **Extra information on the examination methods**

The internship coordinator gives a final score based on the following elements:

- The final evaluation by the supervisor
- The evaluation of the assignment

Not respecting the deadlines will result in a minus mark

#### **Calculation of the examination mark**

The final score is calculated as a weighted average of the final evaluation by the internship mentor (2/3) and the evaluation of the assignment (1/3). To pass, the student must:

- Complete the internship and submit the assignment on time. Submitting the assignment late is equivalent to not participating in this evaluation component.
- Achieve at least 9/20 for the assignment evaluation; otherwise, the assignment must be revised for the second attempt.
- Achieve at least 10/20 for the final evaluation by the internship mentor; otherwise, it is not possible to pass the course component as a whole.

- Not meeting deadlines results in a penalty on the total final score.
- Achieve a final score of at least 10/20.

The student must meet all the above-mentioned requirements to pass. If not, but the weighted average is still 10/20 or higher, it will be reduced to the highest failing grade, which is 9/20.

The lecturer remains the person responsible for the final score.