GHENT UNIVERSITY

Course Specifications

Valid as from the academic year 2025-2026

Internship Dutch as a Foreign Language (H002592)

Course size *(nominal values; actual values may depend on programme)*

Credits 9.0 **Study time 270 h**

Course offerings in academic year 2027-2028

J (Year) Dutch Gent

Lecturers in academic year 2027-2028

Lybaert, Chloé	LW22	lecturer-in-charge
De Schepper, Sylvianne	LW22	staff member
Seynhaeve, Shauny	LW22	co-lecturer
Strybol, Jan	LW22	staff member

Offered in the following programmes in 2027-2028	**crdts**	**offering**
Master of Science in Teaching in Languages(main subject African Languages and Cultures)	9	J
Master of Science in Teaching in Languages(main subject Applied Language Studies)	9	J
Master of Science in Teaching in Languages(main subject East European Languages and Cultures)	9	J
Master of Science in Teaching in Languages(main subject Linguistics and Literature)	9	J
Master of Science in Teaching in Health Sciences(main subject Medical Sciences)	9	J
Master of Science in Teaching in Languages(main subject Oriental Languages and Cultures)	9	J
Master of Science in Teaching in Languages (abridged programme)(main subject African Languages and Cultures)	9	J
Master of Science in Teaching in Languages (abridged programme)(main subject Applied Language Studies)	9	J
Master of Science in Teaching in Languages (abridged programme)(main subject East European Languages and Cultures)	9	J
Master of Science in Teaching in Languages (abridged programme)(main subject Linguistics and Literature)	9	J
Master of Science in Teaching in Health Sciences (abridged programme)(main subject Medical Sciences)	9	J
Master of Science in Teaching in Languages (abridged programme)(main subject Oriental Languages and Cultures)	9	J
Master of Science in Teaching in Languages (abridged programme)	9	J

Teaching languages

Dutch

Keywords

educational settings, pre-service training

Position of the course

This course unit contributes to the realisation of the basic competences for teachers and the educational competences of the educational master's programme at Ghent University, as included in the course description.
The internship is in line with the subject matter and the related teaching competence.
The learning content of the internship is in line with the professional development of the students in the master's programme.
There is a gradual build-up from observing to independently realising and supervising teaching-learning activities, from (relatively) simple to more complex teaching situations. Reflection on one's own actions is central to the internship concept.

When determining specific internship locations, attention is paid to the diversity of the internship setting in terms of acquiring the necessary competences as a teacher to be able to adequately respond to the challenges within metropolitan contexts, multilingualism, implementation of the Leersteun Decree.
The specific internship modalities are determined by the educational master's programme committee and the faculty council of Psychology Pedagogical Sciences (PP). They are announced via the document "Internship Manual". Each subject didactics can impose its own expectations and requirements on the content/distribution of the internship hours. The content of the internship can also differ depending on the number of internship subjects that a student takes up in connection with a subject didactics. This specific information is announced via the addendum to the internship manual that each subject didactics can add.

Contents

The internship component is linked to the subject didactics and the related teaching qualification.
In concrete terms, this internship consists of 9 hours of observation, 24 hours of independent design and supervision of learning processes for a group of learners and participation in 3 meso activities. The conditions that the internship hours must meet are described in the internship manual.
The internship also focuses on voice and speech, first aid and language policy through mandatory seminars.
Teachers in training (LIO)
For students who take on a teaching assignment during the academic year at an educational level for which the educational master trains, it is examined which valorisation is possible within the internship. This valorisation is awarded in proportion to the size, duration and content of the teaching assignment. See internship manual and LIO manual.
Both the internship manual and the LIO manual form an integral part of this study sheet.

Initial competences

You can download the list of prerequisites on oasis.ugent.be?cursuscode=H002592&taal=en.
This course unit can only be taken up in the curriculum if a credit has been obtained beforehand for the corresponding subject didactics or if this subject didactics is taken simultaneously.

Final competences

1 Independently designing a teaching-learning environment
2 Realizing real educational contexts in accordance with the vision, knowledge and skills developed in the other course units of the educational master's programme
3 Adapting learning objectives, teaching methods and assessment methods to the initial situation of the target audience
4 Being able to reflect critically on one's own actions and learning process during and after the internship, either individually or in a group
5 Being able to report in a structured way on the work done and the underlying decision process
6 Communicating adequately and clearly with pupils/students, colleagues and parents and being able to adopt a professional and deontological attitude
7 Correct and adequate use of the Dutch language
8 The student is aware of possible voice problems so that these can be prevented or identified in time. The student has insight into the possibilities to improve the use of the voice
9 The student can deal appropriately with students with health problems
10 The student can carry out urgent care tasks, first aid and call for help if necessary
11 The student is aware that health and safety are important values
12 Being able to deal with feedback in a constructive way
13 Demonstrating appropriate attitudes
14 Knowing the range of tasks of a teacher within an educational context

Conditions for credit contract

This course unit cannot be taken via a credit contract

Conditions for exam contract

This course unit cannot be taken via an exam contract

Teaching methods

Seminar, Lecture, Work placement

Extra information on the teaching methods

There are mandatory intervision sessions where students exchange internship experiences.
All students, including LIO students, participate in the (interdisciplinary) tutorials and exercises. For voice & speech and first aid, students always follow a mandatory online learning path and a practical session. For language policy, all students follow an online learning path.
Teachers in training (LIO)
For student teachers in a LIO job, the objectives and competences are achieved via an alternative portfolio. LIOs also participate in (interdisciplinary) intervision sessions and the interdisciplinary seminars on voice & speech, first aid and language policy.
This training component assumes responsible use of generative artificial intelligence (GAI). The internship manual explains what this means.

Study material

Type: Other

Name: There are supporting internship documents for the various internship activities, available on UFORA and STAR.
Indicative price: Free or paid by faculty
Optional: no
Language : Dutch

Additional information: Printing costs possible

Type: Other

Name: Internship documents available on Ufora / STAR
Indicative price: Free or paid by faculty
Optional: no
Additional information: Printing costs possible

References

Course content-related study coaching

The supervision of the internship at school is done by the mentor (administrative follow-up of internships) and the subject mentor (subject teacher from whom the lesson is taken over). The supervision concerns the preparation and realization of the lesson. This is the work supervision. The mentor and the subject mentor evaluate the internship according to predetermined criteria laid down in a lesson supervision and internship end evaluation document.
The supervision and evaluation of the student by the mentor is laid down in an agreement, in which the rights and obligations of the student towards the internship school are formulated. The supervision by the mentor also concerns the ingrowth into the school and the realization of (a part of) the meso activities.
The internship supervisor (affiliated with the training, in this case the practical assistant and/or education supervisor and/or educational didactician) is responsible for the individual supervision, feedback and supervision (if possible during a visit to the internship school or contact with the (subject) mentor), follow-up and supervision during the internship process. This is the learning support.

Assessment moments

continuous assessment

Examination methods in case of periodic assessment during the first examination period

Examination methods in case of periodic assessment during the second examination period

Examination methods in case of permanent assessment

Professional practice, Participation, Assignment

Possibilities of retake in case of permanent assessment

examination during the second examination period is possible in modified form

Extra information on the examination methods

The students create a portfolio containing observations; lesson preparations, learning materials, tests, etc.; evaluations by the mentor, the subject mentor and the internship supervisor; their own reflection reports; the interim learning objectives formulated by the student themselves; a synthesis report with an assessment of their own learning progress.
For student teachers in a LIO job, continuous evaluation is provided via an alternative portfolio.
Prior to the practical first aid exercises, an online test is taken that tests the knowledge that was provided in the learning paths. The test is mandatory in order to participate in the practical session.
After completing the learning path 'voice & speech' and the self-evaluation, the students can download a certificate of participation that serves as an access ticket to the practical session 'voice and speech'.
Language policy: After completing the learning path and all exercises, students can obtain their certificate via Ufora.

Calculation of the examination mark

The student is assessed on the totality of the evaluations at the various internship locations, including the basic competencies for teachers and the components language and attitudes. This gives a total score out of 100 points:
- 75% of the points relate to the actual teaching in the process that the student goes through as a teacher. The final score for the component lesson realization remains explicitly a score that reflects the achieved end point and result of a process.
- 25% of the points relate to the quality of the internship portfolio and participation in the intervision sessions.
Within both components, each subject didactics can put forward subcompetencies specific to its own field that are essential for passing.
The responsible teacher UGent remains ultimately responsible for determining the final grade, whereby the final score is not an arithmetic average of the subscores if the sum of the components does not sufficiently reflect the achieved end point in the internship process.
Absence from a mandatory interdisciplinary seminar will be sanctioned by a reduction of the total score on 100 by 5 points. The responsible lecturer will receive a certificate of the lectures and practical exercises attended and will include this in the total score.
Internship lessons for which the time and location are not communicated to the subject didactics in a timely manner will not apply.
The student who withdraws from (part of) the non-periodical evaluations will receive a non-deliberative final grade.

Facilities for Working Students

Working students contact the teaching team to discuss the specific situation.