

## Internship (A005139)

**Course size** *(nominal values; actual values may depend on programme)*

**Credits 12.0**                      **Study time 360 h**

**Course offerings and teaching methods in academic year 2023-2024**

A (Year)	Arabic, Chinese, Dutch, English, French, German, Hindi, Japanese	Gent	work placement
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**Lecturers in academic year 2023-2024**

Torck, Mathieu	LW21	staff member
Heirman, Ann	LW21	lecturer-in-charge

**Offered in the following programmes in 2023-2024**

	<b>crdts</b>	<b>offering</b>
<a href="#">Master of Science in Teaching in Languages(main subject Oriental Languages and Cultures)</a>	12	A
<a href="#">Master of Arts in Oriental Languages and Cultures(main subject China)</a>	12	A
<a href="#">Master of Arts in Oriental Languages and Cultures(main subject India)</a>	12	A
<a href="#">Master of Arts in Oriental Languages and Cultures(main subject Japan)</a>	12	A
<a href="#">Master of Arts in Oriental Languages and Cultures(main subject Middle East Studies)</a>	12	A

**Teaching languages**

French, German, Chinese, Japanese, Hindi, Arabic, English, Dutch

**Keywords**

Internship, internationalization, practice experience

**Position of the course**

Students do an internship abroad or at home with one of the department's internship partners in order to acquire pre-professional working experience.

**Contents**

Based upon a preliminarily delineated task list the student will be integrated into the daily professional activities of an internship partner of his/her choice. The content of the tasks will be defined in consultation with the internship partner and is related to the student's specific skills: language proficiency, cultural and historical knowledge, economic knowledge, internationalization, intercultural communication, business communication, PR etc. The student's performance will be evaluated on the basis of a written internship report and oral discussion on the one hand, and by the internship partner on the other.

**Initial competences**

To have successfully completed the courses of 'Hindi', 'Modern Chinese', 'Modern Japanese' or 'Arabic language acquisition' in BA3 or to have acquired the necessary skills by other means. The initial competences are also in accordance with the final competences of BA3 (Oriental languages and cultures – field of study: India, China, Japan, Arabic and Islamic Studies).

**Final competences**

- 1 To be able to correctly and meticulously carry out tasks in a professional context
- 2 To be able to integrate oneself in the daily activities of the internship partner in a dynamic and flexible manner
- 3 To be able to apply acquired skills from the bachelor trajectory as well as from other master courses
- 4 To be able to present in a critical way a written and oral report about the process and results of the internship activities

### **Conditions for credit contract**

Access to this course unit via a credit contract is unrestricted: the student takes into consideration the conditions mentioned in 'Starting Competences'

### **Conditions for exam contract**

This course unit cannot be taken via an exam contract

### **Teaching methods**

Work placement

### **Extra information on the teaching methods**

Through their internship students acquire first-hand experience in a job context and thus acquire pre-professional working experience. If the internship is related to the master dissertation, students have the opportunity to carry out fieldwork in light of their topic. At the end of the internship period students provide a written report which will be discussed orally with their tutors (microteaching). The report highlights aspects of progress related to the internship trajectory and the acquired results.

### **Learning materials and price**

A manual with practical information will be provided.

Electronic learning environment – Internship manual:

- Instructions concerning the internship report
- Internship evaluation form
- Internship contract

### **References**

References will be communicated at the start of the courses.

### **Course content-related study coaching**

The internship tutor will regularly follow up on the performance and experiences of the student and will provide support and feedback.

### **Assessment moments**

end-of-term assessment

### **Examination methods in case of periodic assessment during the first examination period**

Professional practice, Presentation, Assignment

### **Examination methods in case of periodic assessment during the second examination period**

Professional practice, Presentation, Assignment

### **Examination methods in case of permanent assessment**

### **Possibilities of retake in case of permanent assessment**

not applicable

### **Extra information on the examination methods**

Evaluation is twofold:

- written internship report with presentation
- external evaluation by the internship partner

### **Calculation of the examination mark**

100% end-of-term assessment: 40% (written report with oral discussion) and 60% (internship partner)

Students have to pass all parts of the examination (= written report with presentation and external evaluation by the internship partner).

Students who do not take part in the assessment of one or more parts of the course evaluation or obtain a mark of less than 10/20 for one of its parts cannot pass the course evaluation.

Should the average mark be higher than 10/20, the final mark will be reduced to the highest non-pass mark (= 9).

### **Facilities for Working Students**

- 1 Exemption from internship activities is not possible.
- 2 Rescheduling of the examination to a different time in the same examination period is possible.
- 3 Feedback can be given after appointment, also online.

