

## Long Internship (A005551)

**Course size** *(nominal values; actual values may depend on programme)*

**Credits** 10.0                      **Study time** 300 h

**Course offerings in academic year 2023-2024**

A (year)                      Dutch                      Gent

**Lecturers in academic year 2023-2024**

Van Hellemont, Corine	LW21	staff member
Longman, Chia	LW21	lecturer-in-charge

**Offered in the following programmes in 2023-2024**

	<b>crdts</b>	<b>offering</b>
<a href="#">Master of Arts in Gender and Diversity</a>	10	A

**Teaching languages**

Dutch

**Keywords**

Internship, work field

**Position of the course**

Students learn how to link knowledge and insights, built up in the theoretical and thematic courses of the master's program, with practical experience.

Students who opt for a long internship (10 ECTS) are, in contrast to a short internship, actively working for a longer period (6 weeks) in a company, institution or organization, where they (co-) work on a specific project, a specific research, or write a policy report.

The emphasis of the internship is on the independence of the students. The internship can only start if there is an internship agreement between the internship place and Ghent University.

See internship manual for additional information and mandatory procedure.

**Contents**

The internship is a first introduction to the professional field and offers students the opportunity to gain practical experience during their studies.

In the long internship, this practical experience means that the students actively participate in the operation or activities of the organization or institution concerned. This means that they work or collaborate on a specific project, carry out a specific research or write a policy-supporting report. The internship thus aims to further refine and deepen the acquired knowledge and skills through a practical professional experience.

The students will further develop their acquired skills and attitudes and, under the guidance of a mentor at the internship, become competent in one or more issues related to gender and / or diversity. The students independently carry out a number of internship assignments.

At the end of the internship, the students write a detailed internship report, in which the students analyze and report from a gender and diversity theoretical framework.

**Initial competences**

The students are sufficiently critically reflexive and have a basic knowledge of gender and diversity theoretical frameworks.

The internship may not end before the three compulsory program courses have been taken.

**Final competences**

- 1 Ability to quickly settle into the organisation.
- 2 Ability to work independently according to the possibilities offered by an organisation.
- 3 Ability to communicate information, ideas, problems and solutions to both specialists and non-specialists.
- 4 Ability to independently complete (an) assignment(s) for the Internship Host Organisation (link between knowledge, insights, concepts and practice).
- 5 If applicable: ability to initiate problem-based research or a specific project; to set up or initiate a practical study; to plan an assignment correctly, to follow it up and to monitor it; if applicable, ability to use appropriate data processing techniques.
- 6 Ability to cope with insecurities and the limits of knowledge.
- 7 Ability to develop a reflexive and pluralistic attitude that displays a critical academic curiosity and openness in terms of gender and diversity.
- 8 Ability to independently to edit a synthetic final report (writing an internship report).

#### **Conditions for credit contract**

This course unit cannot be taken via a credit contract

#### **Conditions for exam contract**

This course unit cannot be taken via an exam contract

#### **Teaching methods**

Lecture, work placement, peer teaching, independent work

#### **Extra information on the teaching methods**

The following teaching methods are used:

- Lectures: during the start day, general information is given about the goal and the course of the internship. Subsequently, specific practical questions by the students are answered about national and international internships.
- Internship in professional practice (180h)
- Microteaching: students present their internship content and progress and give each other feedback during (live/online) peer-to-peer moments in a limited group
- Independent work refers to setting up and developing one or more specific internship assignments (eg specific project, research, policy-supporting report), keeping the logbook and editing the internship report.

#### **Learning materials and price**

Internship manual

Estimated cost price: Transport costs depending on the distance between the internship location and residence / place of residence. Students can obtain a certificate for NMBS (National Rail Services) via faculty student administration.

#### **References**

See the website of the study program under 'internship': <http://www.mastergenderendiversiteit.be>

See the electronic learning platform UFORA: <https://ufora.ugent.be>

#### **Course content-related study coaching**

- Support through organized coaching moments and UFORA (<https://ufora.ugent.be>)
- Guidance in the selection of the internship place and determining the internship assignments.
- Guidance during the internship intervention moments
- Supervision of internship by internship mentor

#### **Evaluation methods**

continuous assessment

#### **Examination methods in case of periodic evaluation during the first examination period**

#### **Examination methods in case of periodic evaluation during the second examination period**

#### **Examination methods in case of permanent evaluation**

Professional practice, assignment

#### **Possibilities of retake in case of permanent evaluation**

examination during the second examination period is possible

#### **Extra information on the examination methods**

The portfolio is aimed at systematically documenting the internship activities carried out in the light of the agreed internship assignments. This is done via an online log. In addition, after

completing their internship, students write an internship report of max. 8,000 words, excluding references and appendices (see internship manual for more information).

Behavioral evaluation in the workplace refers to the assessment (on the basis of an evaluation form) of the internship mentor.

#### **Calculation of the examination mark**

Two marks count for the final evaluation:

1. The behavioral evaluation in the workplace counts for 40% of the points (see assessment criteria in the internship manual).
2. The portfolio and internship report count for 60% of the points (see assessment criteria in the internship manual).

Students must pass part 2 and obtain at least a deliberable mark on part 1 to pass.

#### **Facilities for Working Students**

Working students who want to do an internship in their organization of employment must submit this in advance and have it approved by the internship coordinator.

For more information about internships for working students, see Internship manual on the electronic learning platform UFORA (<https://ufora.ugent.be>).