



**Conditions for exam contract**

This course unit cannot be taken via an exam contract

**Teaching methods**

Work placement

**Learning materials and price****References****Course content-related study coaching**

The internships within the various subject areas are sought by the lecturers and offered to the students through an online internship database. The coordination of the internship is in the hands of the internship coordinator, who also acts as internship supervisor at the university institution. A comprehensive information brochure is available to the student. During their internship, students are insured for personal physical accidents as well as for damage caused to third parties. In the light of this insurance, the internship agreement is essential. Only with an internship contract correctly completed and signed by all parties involved is the student insured. This administrative procedure must therefore be completed before the actual start of the internship – no exceptions are made. The secretariat of the Department of Art, Music and Theatre Studies is responsible for the administrative side of internships.

**Assessment moments**

continuous assessment

**Examination methods in case of periodic assessment during the first examination period****Examination methods in case of periodic assessment during the second examination period****Examination methods in case of permanent assessment**

Professional practice

**Possibilities of retake in case of permanent assessment**

examination during the second examination period is possible

**Extra information on the examination methods**

The internship coordinator gives a grade based on the evaluation of behaviour and completed tasks in the workplace. This course unit can only be evaluated if the internship agreement is in full order before the start of the internship.

Examination in the second examination period is possible, if necessary in modified form.

**Calculation of the examination mark**

non-periodic evaluation 100%