

- grammar, vocabulary and style exercises with specific attention to professional written language use;
- exercises focusing on text-linguistic reflection on professional texts, possibly supported by preparatory reading;
- practical assignments aimed at producing, structuring and revising professional texts, with a focus on the core genres of business- and organisation-oriented communication.

Innovative teaching practices and ICT tools are used to support the analysis and production of professional texts.

Initial competences

The final objectives of the various German study units of the second bachelor.

Final competences

- 1 Demonstrate proficiency in German at a minimum of CEFR level C1 for written skills (reading and writing), with attention to grammatical accuracy, vocabulary and style. [B.1.2, assessed]
- 2 Demonstrate knowledge and understanding of text production and text structure. [B.1.6., assessed]
- 3 Recognise, analyse and interpret the register, text type and communicative function of German-language texts, with particular attention to business communication contexts. [B.6.1., not assessed]
- 4 Independently produce and structure coherent, purposeful and linguistically accurate German texts, adapted to the intended purpose, target audience and medium. [B.6.2., assessed]
- 5 Efficiently and critically use relevant dictionaries, reference works and electronic tools to support written text production. [B.6.5., not assessed]
- 6 Recognise the value of ICT applications for written text production and use them appropriately, including through online editors and collaboration platforms. [B.6.6., not assessed]

Conditions for credit contract

Access to this course unit via a credit contract is determined after successful competences assessment

Conditions for exam contract

This course unit cannot be taken via an exam contract

Teaching methods

Seminar, Independent work

Extra information on the teaching methods

Teaching methods

– Seminar (15 hours = weekly session of 75 minutes)

Students work individually or in small groups on various writing assignments under the guidance of the instructor. They become familiar with online tools that optimally support text production.

– Independent study

Study material

Type: Slides

Name: slides on the learning platform.

Indicative price: Free or paid by faculty

Optional: no

Available on Ufora : Yes

References

Course content-related study coaching

The written tasks are corrected and discussed in the group. Several texts are corrected individually per student.

Assessment moments

end-of-term assessment

Examination methods in case of periodic assessment during the first examination period

Written assessment

Examination methods in case of periodic assessment during the second examination period

Written assessment

Examination methods in case of permanent assessment**Possibilities of retake in case of permanent assessment**

not applicable

Calculation of the examination mark

Written exam 100%

Facilities for Working Students

Possible exemption from certain educational activities. Possible rescheduling of the examination to a different time in the same academic year. Feedback can be given by email, telephone, skype or during an individual appointment.