

## Dutch: Writing Skills (A703012)

**Course size** *(nominal values; actual values may depend on programme)*

**Credits** 3.0

**Study time** 90 h

**Course offerings and teaching methods in academic year 2023-2024**

A (year)

Dutch

Gent

seminar

independent work

**Lecturers in academic year 2023-2024**

Delva, Sara

LW22

staff member

De Valck, Katrien

LW22

staff member

Lybaert, Chloé

LW22

lecturer-in-charge

Devos, Filip

LW22

co-lecturer

Ryckaert, Ruud

LW22

co-lecturer

**Offered in the following programmes in 2023-2024**

Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, English, French)

crdts 3

offering A

Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, English, German)

3

A

Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, English, Italian )

3

A

Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, English, Russian )

3

A

Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, English, Spanish )

3

A

Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, English, Turkish )

3

A

Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, French, German)

3

A

Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, French, Italian )

3

A

Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, French, Russian )

3

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Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, French, Spanish )

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Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, French, Turkish )

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Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, German, Italian )

3

A

Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, German, Russian )

3

A

Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, German, Spanish )

3

A

Bachelor of Arts in Applied Language Studies: a combination of at least two languages (main subject Dutch, German, Turkish )

3

A

Preparatory Course Master of Arts in Interpreting: a combination of at least two languages, Master of Arts in Translation: a combination of at least two languages and Master of Arts in Multilingual Communication: a combination of at least two languages (main subject Dutch, English, French)

3

A

Preparatory Course Master of Arts in Interpreting: a combination of at least two

3

A



This course teaches student how to write goal-oriented coherent texts in Standard Dutch, taking into account text structure, correctness, readability and attractiveness. This course builds on competencies acquired in other courses: Dutch language Standardisation (A703000), Dutch: Language Proficiency (A704155) and Dutch: Grammar (A704154).

## Contents

The course consists of three parts:

- General stylistic advice, with rephrasing exercises.
- Specific guidelines for summarising written and spoken texts, with specific attention to representativity, accuracy, text structure, coherence, stylistic adequacy and correctness.
- Specific guidelines for academic texts, with specific attention to norms and conventions.
- Specific guidelines for more creative texts.

## Initial competences

The final objectives of the different Dutch units of study of the first bachelor year.

## Final competences

- 1 Having a command of Dutch at professional native speaker level, with special attention to the written norm [B.1.1.; assessed]
- 2 Recognizing and re-writing stylistic errors, normative errors and spelling errors [B.1.3.; assessed].
- 3 Using the knowledge of different societal domains when producing texts. [B.1.8.; assessed].
- 4 Having a strong language awareness [B.3.1.; not assessed].
- 5 Taking joint responsibility and being a team player [B.4.1.; not assessed].
- 6 Summarising spoken persuasive texts in a structured manner [B.6.1.; assessed].
- 7 Producing different types of texts in Dutch, with specific attention to argumentation, structure, coherence, correctness, readability and attractiveness. [B.6.2.; assessed].
- 8 Using relevant dictionaries, reference works and electronic resources [B.6.5.; not assessed].

## Conditions for credit contract

Access to this course unit via a credit contract is determined after successful competences assessment

## Conditions for exam contract

This course unit cannot be taken via an exam contract

## Teaching methods

Seminar, independent work

## Extra information on the teaching methods

Seminar: interactive in-class exercises.

Guided self-study: prepare exercises and writing assignments.

## Learning materials and price

Brief video lectures, Powerpoint slides, hand-outs and exercises via learning platform.

## References

- Stehouder, M. (2006). *Leren Communiceren*. Noordhoff Uitgevers.
- De Wachter, L., K. Fizez & C. Van Soom (2014). *Academisch schrijven*. Acco.
- Spelling. De regels op een rij (<http://www.vlaanderen.be/nl/publicaties/detail/spelling-de-regels-op-een-rij>)
- In Duidelijk Nederlands. Spreken en schrijven voor iedereen. (<http://www.vlaanderen.be/nl/publicaties/detail/in-duidelijk-nederlands-spreken-en-schrijven-voor-iedereen>)
- Woordenlijst Nederlandse Taal (<http://woordenlijst.org/>)
- Taaladvies (<http://taaladvies.net/>)

## Course content-related study coaching

Additional materials via the online learning platform.

## Evaluation methods

continuous assessment

## Examination methods in case of periodic evaluation during the first examination period

## Examination methods in case of periodic evaluation during the second examination period

## Examination methods in case of permanent evaluation

Assignment

### **Possibilities of retake in case of permanent evaluation**

examination during the second examination period is possible

### **Extra information on the examination methods**

#### **First session:**

- Three assignments in the course of the semester: a summarisation of an oral text, an academic text and a more creative text.
- Students have to write a summarisation of an oral text in a collective examination situation: at a predetermined time in a predetermined auditorium.
- Spelling and language care test: students who fail this test will lose 2 points

#### **Second session:**

- In the second session students have to submit three papers: a summarisation of an oral text, an academic text and a more creative text.
- Partial results for which the student obtained at least half of the marks are transferred to the next exam period within the same academic year.
- Students have to write the summarisation of an oral text in a collective examination situation during the exam period.

### **Calculation of the examination mark**

#### **First session:**

- summarisation of an oral text: 40% of the end mark.
- academic text: 30% of the end mark.
- more creative text: 30% of the end mark.

Students must obtain at least 50% for the summarisation of an oral text in order to pass this course. Should the final mark for students who did not pass for the summarisation be at least 10 out of 20, it will be reduced to 9/20.

#### **Second session:**

- summarisation of an oral text: 40% of the end mark.
- academic text: 30% of the end mark.
- more creative text: 30% of the end mark.

Partial results for which the student obtained at least half of the marks are transferred to the next exam period within the same academic year. They are not transferred to the next academic year.

Students must obtain at least 50% for the summarisation of an oral text in order to pass this course. Should the final mark for students who did not pass for the summarisation be at least 10 out of 20, it will be reduced to 9/20.

### **Facilities for Working Students**

The texts that have to be submitted during the semester are due at the same moments as the other students.

Two individual feedback sessions can be given by e-mail or by appointment.