

## Public Administration. An Introduction (F710340)

Due to Covid 19, the education and assessment methods may vary from the information displayed in the schedules and course details. Any changes will be communicated on Ufora.

<b>Course size</b>	<i>(nominal values; actual values may depend on programme)</i>			
<b>Credits 6.0</b>	<b>Study time 180 h</b>	<b>Contact hrs</b>	45.0h	
<b>Course offerings and teaching methods in academic year 2021-2022</b>				
A (semester 1)	Dutch	Gent	online lecture	0.0h
			guided self-study	15.0h
			lecture	30.0h

### Lecturers in academic year 2021-2022

Verschuere, Bram EB25 lecturer-in-charge

### Offered in the following programmes in 2021-2022

	crdts	offering
Bachelor of Arts in Oriental Languages and Cultures(main subject Arabic and Islamic Studies)	6	A
Bachelor of Arts in Oriental Languages and Cultures(main subject China (China Track))	6	A
Bachelor of Arts in Oriental Languages and Cultures(main subject China (UGent Track))	6	A
Bachelor of Arts in Oriental Languages and Cultures(main subject India)	6	A
Bachelor of Arts in Oriental Languages and Cultures(main subject Japan)	6	A
Bachelor of Science in Business Administration	6	A
Bachelor of Science in Business Economics	6	A
Bachelor of Science in Economics	6	A
Bachelor of Science in Political Science	6	A
Bachelor of Science in Public Administration and Management	6	A
Bachelor of Science in Sociology	6	A
Master of Arts in Oriental Languages and Cultures(main subject China)	6	A
Master of Arts in Oriental Languages and Cultures(main subject India)	6	A
Master of Arts in Oriental Languages and Cultures(main subject Japan)	6	A
Master of Arts in Oriental Languages and Cultures(main subject Middle East Studies)	6	A
Linking Course Master of Science in Public Administration and Management	6	A
Preparatory Course Master of Science in Public Administration and Management	6	A

### Teaching languages

Dutch

### Keywords

1 Government and public sector. Bureaucracy and New Public Management. Public administration: organization and processes. Relations between governments; between public and private sector; between politicians and public servants; between citizens and government.

### Position of the course

De cursus sluit aan bij de volgende basiscompetenties op bachelorniveau: B1.1; B1.2; B1.3; B1.4 en B1.5. Op het niveau van de wetenschappelijke competenties: B2.1. Voor de intellectuele competenties: B3.2; B5.1 en B5.2.

### Contents

The course introduces students into the facts and figures and into the dynamics of the public sector. It aims at making them familiar with types of organizations and topics of management at the different levels of government and the basic relations in the public sector: the interaction between governments, between politicians,

public servants and citizens and the networking between the public and the private sector. The course wants to introduce the basic concepts and theoretical frameworks used in the international scientific networks of public administration. Students are expected to make up their minds in order to cope with discussions on the role and function of public sector in society.

The course consists out of four parts: (1) public administration as a science; (2) the encyclopedia of the public sector; (3) organization, processes and actors in the public sector; (4) evaluating effectiveness and democratic quality of the public sector.

#### **Initial competences**

None

#### **Final competences**

- 1 understanding the organization of the public sector, applied to specific topics
- 2 being able to situate organizations in the public sector
- 3 critical assessment of actual topics in the discussion about role and organization of the public sector
- 4 being able to apply correctly the basic concepts of the science of public administration
- 5 understanding the structure and organization of the local, Flemish and Federal level of public administration
- 6 being able to understand the specific features of public management in current debates about the future of the public sector

#### **Conditions for credit contract**

Access to this course unit via a credit contract is unrestricted: the student takes into consideration the conditions mentioned in 'Starting Competences'

#### **Conditions for exam contract**

Access to this course unit via an exam contract is unrestricted

#### **Teaching methods**

Online lecture, Guided self-study, Lecture

#### **Learning materials and price**

Handbook Public Administration, Vanden Broele, 2017. 20 euro Handouts (Minerva).

#### **References**

#### **Course content-related study coaching**

Questioning is possible during the courses as well as on individual basis, after appointment.

#### **Assessment moments**

end-of-term assessment

#### **Examination methods in case of periodic assessment during the first examination period**

Written examination

#### **Examination methods in case of periodic assessment during the second examination period**

Written examination

#### **Examination methods in case of permanent assessment**

#### **Possibilities of retake in case of permanent assessment**

not applicable

#### **Extra information on the examination methods**

written questions (based on facts and understanding of basic concepts)

#### **Calculation of the examination mark**

100% on written questions.