

Internship A: English (H002255)

Due to Covid 19, the education and evaluation methods may vary from the information displayed in the schedules and course details. Any changes will be communicated on Ufora.

Course size	<i>(nominal values; actual values may depend on programme)</i>		
Credits 3.0	Study time 81 h	Contact hrs	15.0 h

Course offerings and teaching methods in academic year 2022-2023

A (year)	English	Gent	lecture	6.25 h
			seminar: coached exercises	3.75 h
			integration seminar	5.0 h
			work placement	0.0 h

Lecturers in academic year 2022-2023

Boone, Jan	LW22	staff member
Cockelbergh, Peter	LW22	staff member
Laire, Delphine	LW22	staff member
Van Eeckhout, Hilde	GE51	staff member
Verstrynghe, Florine	GE51	staff member
Willems, Manon	LW22	staff member
Deygers, Bart	LW22	lecturer-in-charge
Montero Perez, Maribel	LW06	co-lecturer

Offered in the following programmes in 2022-2023

	crdts	offering
Master of Science in Teaching in Languages (main subject Applied Language Studies)	3	A
Master of Science in Teaching in Languages (main subject Linguistics and Literature)	3	A
Master of Science in Teaching in Languages (abridged programme) (main subject Applied Language Studies)	3	A
Master of Science in Teaching in Languages (abridged programme) (main subject Linguistics and Literature)	3	A
Master of Science in Teaching in Languages (abridged programme)	3	A

Teaching languages

English

Keywords

educational settings, pre-service training, practice

Position of the course

This course unit contributes to the realization of the basic competences for teachers and the educational competencies of the educational master program UGent, as included in the training description and concretized in the competence matrix, to be consulted on www.ugent.be/educatievemaster. The internship is in line with the subject matter and the related teaching competence. The learning content of the internship is in line with the professional development of the students in the master program. There is a gradual build up from observing to independently realizing and supervising educational activities, from (relatively) simple to more complex educational situations. Reflection on one's own actions is central to the internship concept.

- Over the entire internship, each student must complete at least 45 hours of work placement focused on independently designing and supervising learning processes for a group of

learners: A minimum of 30h is done in a formal educational setting with a maximum of 8h of parallel classes allowed.

- At least 10h of internship is taken in the relevant subject area for each subject didactic course taken.
- At least 12h of the total internship is completed in the 2nd and/or 3rd grade of secondary education. Only in certain justified cases where no or limited competencies are linked to the subject didactics in secondary education, will deviations from this principle be allowed.
- Students who acquire the required competence in multiple forms of education are expected to teach in 2 forms of education of the SO whereby a proportional distribution over the 2 is the goal.
- Depending on the specifics of the degree program, in addition to an internship in secondary education, there is also the possibility of an internship in an educational or professional bachelor program, DKO, adult, education, basic education, HBOS and Se-n-Se.
- A maximum of 15 hours of the total internship, depending on the major, can be done in a broader educational setting (company training, youth work, museums, socio-cultural training work, educational internships abroad, etc.) linked to the student's own professional expertise. When determining the specific internship positions, attention is paid to the diversity of the internship setting in order to acquire the necessary competencies to adequately respond to the challenges of metropolitan contexts, multilingualism, implementation of the M-decree.

Contents

This internship component is linked to the subject didactics and the related teaching competence and comprises 1/3 of the obligatory 12 credits in the program line internship. Specifically, internship A consists of 6h of observation, 15h of independent design and supervision of learning processes for a group of learners, and participation in 3 meso activities. Students who take up an interim assignment during the academic year may get an internship reduction if the following conditions are met:

- it concerns a teaching assignment in 2nd and 3rd grade secondary education (exemptions for Latin and Greek and physical education, adult education or a professional bachelor program)
- reduction is only granted on the basis of teaching hours in a subject for which the candidate has acquired the required skills within the framework of the teaching methods followed and the work placement linked to it
- within the school, a (preferably professional) colleague acts as a mentor who attends and evaluates at least 2 lessons (at the start and at the end of the assignment).
- Internship reduction is granted in proportion to the size, duration and content of the lesson assignment according to a set schedule in the internship manual.

Within this part of the internship attention is also paid to language policy, vocal hygiene and first aid (mandatory seminars to be followed).

Initial competences

You can download the list of prerequisites on <https://oasis.ugent.be/oasis-web/curriculum/voorkennisvancursus?cursuscode=H002255&taal=en>.

You can download the list of prerequisites on oasis.ugent.be/oasis-web/curriculum/voorkennisvancursus?cursuscode=H002303&taal=en.

This course unit can only be included in the curriculum if prior credit has been obtained for the corresponding subject didactics or this subject didactics is taken concurrently.

Final competences

- 1 Independently designing a teaching-learning environment
- 2 Realizing real educational contexts in accordance with the vision, knowledge and skills developed in the other course units of the educational master
- 3 Adapt learning objectives, teaching methods and evaluation methods to the initial situation of the target audience.
- 4 Being able to reflect critically on his/her own actions and learning process during and after the internship, either individually or in group.
- 5 Being able to report in a structured way on the work done and the underlying decision process.
- 6 Communicate adequately and clearly with pupils/students, colleagues and parents and be able to professional and deontological attitude.
- 7 Use the Dutch language correctly and appropriately.
- 8 The student is aware of possible voice problems so that these can be prevented or diagnosed in time The student has insight into the possibilities to improve the use of voice.
- 9 The student can deal appropriately with students with health problems.

- 10 The student can perform urgent caregiving, first aid tasks, and if necessary, the student can call for help.
- 11 The student is aware that health and safety are important values.
- 12 Being able to deal with feedback in a constructive manner.
- 13 Demonstrating appropriate attitudes.
- 14 Knowing the range of tasks of a teacher within an educational context.

Conditions for credit contract

This course unit cannot be taken via a credit contract

Conditions for exam contract

This course unit cannot be taken via an exam contract

Teaching methods

Lecture, integration seminar, work placement, seminar: coached exercises

Extra information on the teaching methods

The return sessions achieved through integration seminars. These are intervision moments where students exchange internship experiences. Students participate in the cross-curricular seminars compulsorily in the learning path 'voice and speech', the practical session 'voice and speech', the lecture EHBO (alternatively offered via e-learning), the practical session EHBO. For student teachers in an LIO job (= inservice internship), the objectives and competencies are realized through an alternative portfolio path. The assignments are elaborated in a manual. A number of contact moments are provided, as well as a number of compulsory classes and/or seminars and moments of guidance. In addition, LIO students and students with internship reduction at LIO level are obliged to participate in 3 cross-curricular intervisions. A candidate with a LIO job of less than 200 hours (this corresponds to a teaching assignment of less than 5 hours per week) is not admitted to the portfolio route, but may be eligible for a limited internship reduction on an individual basis.

Learning materials and price

There are supporting internship documents for the various internship activities. These documents are available on the Ufora electronic learning environment.

For the cross-curricular seminars: compulsory enrolment in the UFORA cross-curricular seminar First Aid, Voice and Language Policy (HX00013)

Handbook: Rode Kruis Vlaanderen: Eerste hulp voor leerkrachten (ISBN 9789068910629) 132p. Can be purchased from the Ghent department at approximately 8 euro.

References

Course content-related study coaching

The supervision of the internship at school is done by the mentor and subject teacher (= the subject mentor) where the student teaches. The guidance relates to the preparation and realization of the lesson. This is the work supervision. The mentor and the subject mentor evaluate the internship according to predetermined criteria laid down in a lesson evaluation document. The guidance and evaluation of the student by the mentor is laid down in an agreement, in which the rights and obligations of the student towards the internship school are formulated. The guidance by the mentor also concerns the ingrowth into the school and the realization of the meso-activities. The internship supervisor (associated with the training, in this case the practice assistant and/or educational supervisor) is responsible for the contacts with the schools, the individual supervision, feedback and guidance (if possible during a visit to the internship school), the coordination, monitoring and guidance of the internship project.

Evaluation methods

continuous assessment

Examination methods in case of periodic evaluation during the first examination period

Examination methods in case of periodic evaluation during the second examination period

Examination methods in case of permanent evaluation

Portfolio, participation, job performance assessment

Possibilities of retake in case of permanent evaluation

examination during the second examination period is possible in modified form

Extra information on the examination methods

The students create a portfolio containing observations, lesson preparations, learning materials, tests, etc.; evaluations by the mentor, the professional mentor and the internship supervisor; their own reflection reports; the interim learning objectives formulated by the student; a synthesis report with an assessment of their own learning progress. Within the program a concluding discussion takes place with the responsible teacher and/or internship supervisor. Prior to the practical first aid exercises, a computer test is taken via UFORA/CURIOS to test the knowledge that was provided during the lectures. The test is mandatory in order to participate in the practical session. After completing the learning path 'voice and speech' and the self-evaluation, the students can download a certificate of participation. The students bring this along as an admission ticket to the practical session 'voice and speech'. For student teachers in an LLO job, ongoing evaluation is provided through the alternative assignment they work out the portfolio track.

Calculation of the examination mark

The student is assessed on the totality of the evaluations at the various internship sites, encompassing the basic teacher competencies and the language and attitudes components. This gives a total score of 100 points. Absence from a mandatory cross-curricular seminar is sanctioned by a reduction of the total score by 5 points. The responsible teacher receives a certificate of the attended lectures and practical exercises and deducts this in the total score. Students must be registered on the roll for the educational master's program no later than October 15. Since attendance in the exercises is mandatory, the student must be present from the first lesson of the corresponding subject didactics. Internship classes for which time and location are not communicated to the subject didactics in a timely manner do not apply. LLO students also sign in for the first lesson. Students who evade period-specific and/or non-period-specific evaluations will receive an insufficient final grade.

Facilities for Working Students

Working students contact the teaching team to discuss the specific situation.