

## Short Additional Internship (H002313)

**Course size** *(nominal values; actual values may depend on programme)*

**Credits 3.0**

**Study time 81 h**

**Course offerings and teaching methods in academic year 2025-2026**

A (Year)

Dutch

Gent

work placement

**Lecturers in academic year 2025-2026**

De Langhe, Sofie

LW03

staff member

Ducheyne, Frederika

LW03

staff member

Roose, Hanne

LW03

staff member

Vermeire, Tuur

LW03

staff member

Aerts, Koen

LW03

lecturer-in-charge

**Offered in the following programmes in 2025-2026**

**crdts**

**offering**

Master of Science in Teaching in Languages(main subject African Languages and Cultures)

3

A

Master of Science in Teaching in Arts and Humanities (main subject Archaeology)

3

A

Master of Science in Teaching in Arts and Humanities (main subject Art History, Musicology and Theatre Studies)

3

A

Master of Science in Teaching in Languages(main subject East European Languages and Cultures)

3

A

Master of Science in Teaching in Arts and Humanities (main subject History)

3

A

Master of Science in Teaching in Arts and Humanities (main subject Moral Sciences)

3

A

Master of Science in Teaching in Languages(main subject Oriental Languages and Cultures)

3

A

Master of Science in Teaching in Arts and Humanities (main subject Philosophy)

3

A

Master of Science in Teaching in Languages (abridged programme)(main subject African Languages and Cultures)

3

A

Master of Science in Teaching in Arts and Humanities (abridged programme)(main subject Archaeology)

3

A

Master of Science in Teaching in Arts and Humanities (abridged programme)(main subject Art History, Musicology and Theatre Studies)

3

A

Master of Science in Teaching in Languages (abridged programme)(main subject East European Languages and Cultures)

3

A

Master of Science in Teaching in Arts and Humanities (abridged programme)(main subject History)

3

A

Master of Science in Teaching in Arts and Humanities (abridged programme)(main subject Moral Sciences)

3

A

Master of Science in Teaching in Languages (abridged programme)(main subject Oriental Languages and Cultures)

3

A

Master of Science in Teaching in Arts and Humanities (abridged programme)(main subject Philosophy)

3

A

Master of Science in Teaching in Arts and Humanities (abridged programme)

3

A

**Teaching languages**

Dutch

**Keywords**

didactics, pre-servive training

**Position of the course**

This course unit contributes to the realisation of the basic competences for teachers and the educational competences of the educational master's programme

UGent, as included in the course sheet and concretised in the competence matrix, to be consulted at <https://www.ugent.be/pp/nl/opleidingen/educatieve-master>

## Contents

The short extension internship is in line with the course didactics that students follow in parallel and the associated teaching qualifications. The learning content of the internship is in line with the subject content of the students in the master's programme. Because this is an extension internship, the concrete details (target group, educational setting, nature of the activities, etc.) are determined in consultation between the student and the teaching team. There are at least 3 hours of observation and 8 hours of independent design and supervision of learning processes.

## Initial competences

You can download the list of prerequisites on [oasis.ugent.be?](https://oasis.ugent.be?cursuscode=H002313&taal=en)  
[cursuscode=H002313&taal=en](https://oasis.ugent.be?cursuscode=H002313&taal=en).

Meet the admission requirements for the educational master's programme

## Final competences

- 1 Independently design a teaching-learning environment
- 2 Realization of real educational contexts in accordance with the vision, knowledge and skills developed in the other course units of the educational master's program
- 3 Match learning objectives, work formats, and evaluation methods to the initial situation of the target audience.
- 4 Be able to critically reflect on own actions and learning process during and after the internship, either individually or in group.
- 5 Be able to report in a structured manner on the work performed and the underlying decision making process.
- 6 Communicate appropriately and clearly with pupils/students, colleagues and parents and be able to maintain a professional and deontological attitude
- 7 Use the Dutch language correctly and appropriately
- 8 Administer urgent assistance if needed
- 9 Be able to deal with feedback in a constructive manner
- 10 Demonstrate appropriate attitudes
- 11 Framing a teacher's job within an educational context

## Conditions for credit contract

This course unit cannot be taken via a credit contract

## Conditions for exam contract

This course unit cannot be taken via an exam contract

## Teaching methods

Work placement

## Extra information on the teaching methods

To be discussed with professional teaching team

This course assumes the responsible use of generative artificial intelligence (GAI).

The internship manual explains what is meant by this.

## Study material

Type: Other

Name: Internship documents available on Ufora / STAR

Indicative price: Free or paid by faculty

Optional: no

Additional information: Printing costs possible

## References

## Course content-related study coaching

The supervision of the internship on the spot is done by the mentor(s) at the place where the educational activity takes place. The supervision relates to the preparation and realisation of the activity. The mentor(s) assess(s) the internship according to predetermined criteria laid down in a lesson evaluation document. The guidance and evaluation of the student by the mentors is laid down in an

agreement, in which the rights and obligations of the student towards the internship are formulated. The guidance of the mentor(s) also concerns the ingrowth in the internship. The internship mentor (linked to the program, in this case the educational didactician and/or educational supervisor) is responsible for the contact with the internship, the individual supervision, feedback and guidance (if possible during a visit to the internship), the coordination, follow-up and guidance during the internship.

Translated with [www.DeepL.com/Translator](https://www.DeepL.com/Translator) (free version)

#### **Assessment moments**

continuous assessment

#### **Examination methods in case of periodic assessment during the first examination period**

#### **Examination methods in case of periodic assessment during the second examination period**

#### **Examination methods in case of permanent assessment**

Skills test, Assignment

#### **Possibilities of retake in case of permanent assessment**

examination during the second examination period is possible

#### **Extra information on the examination methods**

The students create a portfolio including observations; lesson preparations, learning materials, tests, etc.; evaluations by the mentor(s) and the internship supervisor; the student's own reflection reports; the interim learning objectives formulated by the student; a synthesis report with an assessment of the student's own learning progress. There is a final discussion about this within the program with the responsible tutor and/or internship supervisor. For the student-teachers in an LIO job, permanent evaluation is provided via the alternative assignment which they elaborate in the portfolio trajectory.

#### **Calculation of the examination mark**

The student is assessed on the whole of the evaluations on the different internships, including the basic competences for teachers and the components language and attitudes. This gives a total score on 100 points. Students must be enrolled in the role for the educational master's programme by 15 October at the latest. As presence in the exercises is mandatory, the student must be present in the first lesson of the corresponding subject didactics. Internship lessons for which the time and location are not communicated to the course didactics in time do not apply. LIO students also register for the first lesson. The student who withdraws from period-related and/or non-period-related evaluations receives a final grade that cannot be decided upon.

#### **Facilities for Working Students**

Work students contact the teaching team to discuss the specific situation.