

## Short Additional Internship (H002347)

**Course size** *(nominal values; actual values may depend on programme)*

**Credits 3.0**

**Study time 81 h**

**Course offerings and teaching methods in academic year 2023-2024**

A (Year)

Dutch

Gent

work placement

**Lecturers in academic year 2023-2024**

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LW06

lecturer-in-charge

**Offered in the following programmes in 2023-2024**

[Master of Science in Teaching in Languages \(abridged programme\)](#)

**crdts**

3

**offering**

A

**Teaching languages**

Dutch

**Keywords**

workplace experience

**Position of the course**

**Contents**

The short extended internship aligns with the teaching methodologies that students are pursuing and parallels the teaching credentials associated with them. The learning content of the internship is in line with the professional education of the students in the master's program. In this short extended internship the focus is on observation and the independent realization and supervision of educational activities, as well as reflection on one's own actions. Because this concerns an extended internship, the concrete contents (target group, educational setting, nature of the activities, ...) are determined in consultation between the student and the didactic team. There are at least 4 hours of observation and 10 hours of independent design and supervision of learning processes in secondary education. For higher education, the specific content is individually agreed upon between the student and the didactic team. Internships outside of education are calculated according to the key: 1 ECTS = working load of 27h.

**Initial competences**

**Final competences**

- 1 Independently designing a teaching-learning environment.
- 2 Realizing real educational contexts in accordance with the vision, knowledge and skills developed in the other course units of the educational master.
- 3 Adapt learning objectives, teaching methods and evaluation methods to the initial situation of the target audience.
- 4 Being able to reflect critically on one's own actions and learning process during and after the internship, either individually or in group.
- 5 Being able to report in a structured way on the work done and the underlying decision-making process.
- 6 Communicate adequately and clearly with pupils/students, colleagues and parents and be able to assume a professional and deontological attitude.
- 7 Use the Dutch language correctly and appropriately.
- 8 Administer 1st aid when necessary.
- 9 Being able to deal with feedback in a constructive manner.
- 10 Demonstrating appropriate attitudes.
- 11 Knowing the range of tasks of a teacher within an educational context.

**Conditions for credit contract**

This course unit cannot be taken via a credit contract

#### **Conditions for exam contract**

This course unit cannot be taken via an exam contract

#### **Teaching methods**

Work placement

#### **Learning materials and price**

There are supporting internship documents for the different internship activities. These documents are available on the electronic learning environment Ufora.

#### **References**

#### **Course content-related study coaching**

The supervision of the internship at school is done by the mentor and subject teacher (= the subject mentor) where the student teaches. The guidance relates to the preparation and realization of the lesson. This is the work supervision. The mentor and the subject mentor evaluate the internship according to predetermined criteria laid down in a lesson evaluation document. The guidance and evaluation of the student by the mentor is laid down in an agreement, in which the rights and obligations of the student towards the internship school are formulated. The guidance by the mentor also concerns the ingrowth into the school. The internship supervisor (associated with the training, in this case the practice assistant and/or educational supervisor) is responsible for the contacts with the schools, the individual supervision, feedback and guidance (if possible during a visit to the internship school), the coordination, monitoring and guidance of the internship project.

#### **Assessment moments**

continuous assessment

#### **Examination methods in case of periodic assessment during the first examination period**

#### **Examination methods in case of periodic assessment during the second examination period**

#### **Examination methods in case of permanent assessment**

Professional practice, Participation, Assignment

#### **Possibilities of retake in case of permanent assessment**

examination during the second examination period is possible

#### **Extra information on the examination methods**

A portfolio must be assembled containing the observation reports, lesson preparations, learning materials, tests, etc.; evaluations by the mentor(s) and the internship supervisor; the student's own reflection reports, the interim learning objectives formulated by the student, a synthesis report with an assessment of the student's own learning progress. There is a final discussion about this within the program with the responsible lecturer and/or internship supervisor. Teachers in training (LIO) are evaluated on a permanent base on the basis of the assignments in their portfolio.

#### **Calculation of the examination mark**

The student is assessed on the totality of the evaluations at the various internship sites, encompassing the basic teacher competencies and the language and attitudes components. This gives a total score of 100 points.

Students must be registered on the roll for the educational master's program no later than October 15. Since attendance in the exercises is mandatory, the student must be present from the first lesson of the corresponding subject didactics. Internship classes for which time and location are not communicated to the subject didactics in a timely manner do not apply. LIO students also sign in for the first lesson.

Students who eschew period-specific and/or non-period-specific evaluations will receive an insufficient final grade.

#### **Facilities for Working Students**

Working students are requested to contact the teaching team to discuss the specific situation.

