



**Conditions for credit contract**

This course unit cannot be taken via a credit contract

**Conditions for exam contract**

This course unit cannot be taken via an exam contract

**Teaching methods**

Work placement

**Extra information on the teaching methods**

This course assumes the responsible use of generative artificial intelligence (GAI). The internship manual explains what is meant by this.

**Study material**

Type: Internship

Name: Short additional internship

Indicative price: Free or paid by faculty

Optional: no

Type: Other

Name: Internship documents available on Ufora / STAR

Indicative price: Free or paid by faculty

Optional: no

Additional information: Printing costs possible

**References****Course content-related study coaching**

The supervision of the internship at school is done by the mentor and subject teacher (= the subject mentor) where the student teaches. The guidance relates to the preparation and realization of the lesson. This is the work supervision. The mentor and the subject mentor evaluate the internship according to predetermined criteria laid down in a lesson evaluation document. The guidance and evaluation of the student by the mentor is laid down in an agreement, in which the rights and obligations of the student towards the internship school are formulated. The guidance by the mentor also concerns the ingrowth into the school. The internship supervisor (associated with the training, in this case the practice assistant and/or educational supervisor) is responsible for the contacts with the schools, the individual supervision, feedback and guidance (if possible during a visit to the internship school), the coordination, monitoring and guidance of the internship project.

**Assessment moments**

continuous assessment

**Examination methods in case of periodic assessment during the first examination period****Examination methods in case of periodic assessment during the second examination period****Examination methods in case of permanent assessment**

Professional practice, Participation, Assignment

**Possibilities of retake in case of permanent assessment**

examination during the second examination period is possible

**Extra information on the examination methods**

A portfolio must be assembled containing the observation reports, lesson preparations, learning materials, tests, etc.; evaluations by the mentor(s) and the internship supervisor; the student's own reflection reports, the interim learning objectives formulated by the student, a synthesis report with an assessment of the student's own learning progress. There is a final discussion about this within the program with the responsible lecturer and/or internship supervisor. Teachers in training (LIO) are evaluated on a permanent base on the basis of the assignments in their portfolio.

**Calculation of the examination mark**

The student is assessed on the totality of the evaluations at the various internship sites, encompassing the basic teacher competencies and the language and attitudes components. This gives a total score of 100 points.

Students must be registered on the roll for the educational master's program no later than

October 15. Since attendance in the exercises is mandatory, the student must be present from the first lesson of the corresponding subject didactics. Internship classes for which time and location are not communicated to the subject didactics in a timely manner do not apply. LIO students also sign in for the first lesson.

Students who eschew period-specific and/or non-period-specific evaluations will receive an insufficient final grade.

#### **Facilities for Working Students**

Working students are requested to contact the teaching team to discuss the specific situation.