

Internship Cultural Sciences (H002560)

Course size *(nominal values; actual values may depend on programme)*

Credits 9.0

Study time 270 h

Course offerings and teaching methods in academic year 2026-2027

J (Year)	Dutch	Gent	lecture	0.0h
			seminar	0.0h
			work placement	0.0h

Lecturers in academic year 2026-2027

Aerts, Koen	LW03	lecturer-in-charge
Denaeghel, Inge	LW03	staff member
Rombaut, Eef	LW17	staff member

Offered in the following programmes in 2026-2027

	crdts	offering
Master of Science in Teaching in Languages(main subject African Languages and Cultures)	9	J
Master of Science in Teaching in Arts and Humanities (main subject Archaeology)	9	J
Master of Science in Teaching in Arts and Humanities (main subject Art History, Musicology and Theatre Studies)	9	J
Master of Science in Teaching in Languages(main subject East European Languages and Cultures)	9	J
Master of Science in Teaching in Arts and Humanities (main subject History)	9	J
Master of Science in Teaching in Arts and Humanities (main subject Moral Sciences)	9	J
Master of Science in Teaching in Languages(main subject Oriental Languages and Cultures)	9	J
Master of Science in Teaching in Arts and Humanities (main subject Philosophy)	9	J
Master of Science in Teaching in Languages (abridged programme)(main subject African Languages and Cultures)	9	J
Master of Science in Teaching in Arts and Humanities (abridged programme)(main subject Archaeology)	9	J
Master of Science in Teaching in Arts and Humanities (abridged programme)(main subject Art History, Musicology and Theatre Studies)	9	J
Master of Science in Teaching in Languages (abridged programme)(main subject East European Languages and Cultures)	9	J
Master of Science in Teaching in Arts and Humanities (abridged programme)(main subject History)	9	J
Master of Science in Teaching in Arts and Humanities (abridged programme)(main subject Moral Sciences)	9	J
Master of Science in Teaching in Languages (abridged programme)(main subject Oriental Languages and Cultures)	9	J
Master of Science in Teaching in Arts and Humanities (abridged programme)(main subject Philosophy)	9	J

Teaching languages

Dutch

Keywords

didactics, pre-service training

Position of the course

This course unit contributes to the realization of the basic competences for teachers and the educational competencies of the educational master program UGent, as included in the training description

The internship is in line with the subject matter and the related teaching competence.

The learning content of the internship is in line with the professional development of the students in the master program.

There is a gradual build up from observing to independently realizing and supervising educational activities, from (relatively) simple to more complex educational situations. Reflection on one's own actions is central to the internship concept.

When determining the specific internship positions, attention is paid to the diversity of the internship setting in order to acquire the necessary competencies to adequately respond to the challenges of metropolitan contexts, multilingualism, implementation of the Leersteundecreet.

The specific internship modalities are determined by the educational master's degree programme committee and the faculty council of Psychology Pedagogical Sciences (PP). They are announced via the document "Internship manual".

Each subject didactics can impose its own expectations and requirements on the content/distribution of the internship hours. The content of the internship can also differ depending on the number of internship subjects that a student takes up in connection with a subject didactics. This specific information is announced via the addendum to the internship manual that each subject didactics can add.

Contents

The internship is in line with the subject didactics and the associated teaching qualification.

In concrete terms, this internship consists of 9 hours of observation, 24 hours of independent design and guidance of learning processes for a group of learners and participation in 3 meso activities. The conditions that the internship hours must meet are described in the internship manual.

The internship also focuses on voice and speech, first aid and language policy through mandatory seminars.

Teachers in training (LIO)

For students who take on a teaching assignment during the academic year at an educational level for which the educational master trains, it is examined which valorisation is possible within the internship. This valorisation is awarded in proportion to the size, duration and content of the teaching assignment. See internship manual and LIO manual.

Both the internship manual and the LIO manual form an integral part of this study sheet.

Initial competences

You can download the list of prerequisites on oasis.ugent.be?cursuscode=H002560&taal=en.

This course unit can only be included in the curriculum if prior credit has been obtained for the corresponding subject didactics or this subject didactics is taken concurrently.

Final competences

- 1 Independently design a teaching-learning environment.
- 2 Realizing real educational contexts in accordance with the vision, knowledge and skills developed in the other course units of the educational master's program
- 3 Match learning objectives, work formats, and evaluation methods to the initial situation of the target audience.
- 4 Be able to critically reflect on own actions and learning process during and after the internship, either individually or in group.
- 5 Be able to report in a structured manner on the work performed and the underlying decision making process.
- 6 Communicate appropriately and clearly with pupils/students, colleagues and parents and be able to maintain a professional and deontological attitude
- 7 Use the Dutch language correctly and appropriately
- 8 The student is aware of potential voice problems so that they can be prevented or identified in a timely manner. The student has an understanding of the

- options available to interrogate voice skills
- 9 The student can deal appropriately with students with health problems
- 10 The student will be able to perform urgent caregiving, first aid tasks and call for assistance when necessary
- 11 The student is aware that health and safety are important values
- 12 Be able to handle feedback in a constructive manner.
- 13 Demonstrate appropriate attitudes.
- 14 Frame the duties of a teacher within an educational context.

Conditions for credit contract

This course unit cannot be taken via a credit contract

Conditions for exam contract

This course unit cannot be taken via an exam contract

Teaching methods

Seminar, Lecture, Work placement

Extra information on the teaching methods

There are mandatory intervision sessions where students exchange internship experiences.

All students, including LIO students, participate in the (interdisciplinary) tutorials and exercises.

For voice & speech and first aid, students are required to follow an online learning path and a practical session.

For language policy, all students complete an online learning path.

For LIOs, the objectives and competencies are achieved via an alternative portfolio.

LIOs also participate in (interdisciplinary) intervision sessions and the

interdisciplinary seminars on voice & speech, first aid and language policy.

This course unit assumes responsible use of generative artificial intelligence (GAI).

The internship manual explains what this means.

Study material

Type: Internship

Name: There are supporting internship documents for the various internship activities, available on UFORA.

Indicative price: Free or paid by faculty

Optional: no

Additional information: Printing costs possible

References

Course content-related study coaching

The supervision of the internship at school is done by the mentor and subject teacher (= the subject mentor) where the student teaches. The guidance relates to the preparation and realization of the lesson. This is the work supervision. The mentor and the subject mentor evaluate the internship according to predetermined criteria laid down in a lesson evaluation document.

The guidance and evaluation of the student by the mentor is laid down in an agreement, in which the rights and obligations of the student towards the internship school are formulated.

The guidance by the mentor also concerns the ingrowth into the school and the realization of the meso-activities.

The internship supervisor (associated with the training, in this case the practice assistant and/or educational supervisor) is responsible for the contacts with the schools, the individual supervision, feedback and guidance (if possible during a visit to the internship school), the coordination, monitoring and guidance of the internship project. This is the learning support.

Assessment moments

continuous assessment

Examination methods in case of periodic assessment during the first examination period

Examination methods in case of periodic assessment during the second examination period

Examination methods in case of permanent assessment

Possibilities of retake in case of permanent assessment

examination during the second examination period is possible in modified form

Extra information on the examination methods

The students create a portfolio with, among other things, observations; lesson preparations, learning materials, tests, etc.; evaluations by the mentor, the subject mentor and the internship supervisor; their own reflection reports; the interim learning objectives formulated by the student themselves; a synthesis report with an assessment of their own learning progress.

For student teachers in a LLO job, continuous evaluation is provided via an alternative portfolio.

Prior to the practical first aid exercises, an online test is taken that tests the knowledge that was provided in the learning paths. The test is mandatory in order to participate in the practical session.

After completing the learning path 'voice & speech' and the self-evaluation, the students can download a certificate of participation that serves as an access ticket to the practical session 'voice and speech'.

Language policy: After completing the learning path and all exercises, students can obtain their certificate via Ufora.

Calculation of the examination mark

Final score calculation The student is assessed on the totality of the evaluations at the various internship locations, including the basic competencies for teachers and the components language and attitudes. This gives a total score out of 100 points:

- 75% of the points relate to the actual teaching in the process that the student goes through as a teacher. The final score for the component lesson realization remains explicitly a score that reflects the achieved end point and result of a process.

- 25% of the points relate to the quality of the internship portfolio and participation in the intervention sessions. Within both components, each subject didactics can put forward subcompetencies specific to its own field that are essential for passing.

The responsible teacher remains ultimately responsible for determining the final grade, whereby the final score is not an arithmetic average of the subscores if the sum of the components does not sufficiently reflect the achieved end point in the internship process.

Absence from a mandatory interdisciplinary seminar will be sanctioned by a reduction of the total score on 100 by 5 points. The responsible lecturer will receive a certificate of the lectures and practical exercises attended and will include this in the total score.

Internship lessons for which the time and location are not communicated to the subject didactics in a timely manner will not apply.

The student who withdraws from (part of) the non-periodical evaluations will receive a non-deliberative final grade.

Facilities for Working Students

Working students discuss their trajectory with the responsible member of the teaching team.